

# PARENTAL ENGAGEMENT CHECKLIST

Parents are more likely to support their child’s involvement in policymaking processes if they feel informed and supported. When engaging with parents, it is important to ensure you have:

- Provided clear information on the project’s goals, scope, and duration.
- Communicated the value of youth participation and its potential outcomes.
- Made sure they know who to contact for questions or concerns.
- Obtained written consent forms for young people under 18 years of age.
- Shared the safeguarding measures that are in place such as Working with Children Checks and the Commonwealth Child Safe Framework.
- Advised parents on who their young person’s key contact is and what the communication channels are.
- Offered ways for them to engage further (e.g. newsletters, invitations to events).

See ‘Guide 6: Safe and Ethical Engagement’ for support in creating the above communication materials.

