ACCESSIBILITY AND INCLUSION SAFEGUARDING CHECKLIST

❏ *‘Reflect on your influence’* and whether this directly or indirectly disadvantages others. Learn

more about concepts of influence in *‘Guide 2: Getting into the Right Mindset’*.

❏ Collaborate with community members, young people with lived experience, and/or youth organisations supporting diverse young people to design engagement activities and approaches. See *‘Guide 4: Building Skills for Impact’* for example organisations.

❏ Ask young people what would support them to participate, and for dietary and access requirements for face-to-face engagements. See *‘Guide 3: Getting Ready to Engage’* and *‘Guide 5: Ways to Engage’*, for further advice.

❏ Review existing guides and research about best practice engagement with underrepresented groups.

❏ Consider how your language and presentation impacts young people you are working with.

Check out how to use inclusive language [here](https://www.yacvic.org.au/yerp/diversity-equity-inclusion/inclusive-language/). Further information about this can be found in the *‘Speak to us in a way that makes sense’* mini-guide, found in *‘Guide 4’*.

❏ Use plain English, avoid jargon and use visual prompts.

❏ Have we checked our assumptions about young people? (E.g. cultural background, language, abilities, pronouns, gender). See *‘Guide 2: Getting into the Right Mindset’* for more guidance.

❏ Are we good allies to stand beside, uplift and support young people with diverse lived experiences? Check out more information about working towards allyship [here](https://www.yacvic.org.au/yerp/diversity-equity-inclusion/youth-worker-allyship/).

❏ Ensure the honorarium/compensation you are providing is appropriate (e.g. if you are providing gift cards for certain shops, will young people living in a remote area be able to use these?). You should consider budgeting to cover costs related to youth participation (e.g. travel, parking, accommodation, catering, gift cards).

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